

HOW TO MAKE A REFERRAL

FOR SPECIALIZED THERAPEUTIC SERVICES

Elevating Trauma to Trust

Mr. Ed's Circle of Trust, Inc. | Dr. RAD: The Attachment Code Breaker™

Snapped → Shifted → Solid™

4404 S Florida Ave, Suite 14, Lakeland, FL 33813

Office: (863) 583-4766 | Mobile/Text: (863) 899-2162 | Fax: (850) 270-6733

Email: DrRAD@DrRADTheAttachmentCodeBreaker.com

COMPLETE REFERRAL INSTRUCTIONS

These instructions explain how parents, caregivers, professionals, educators, case managers, Guardians ad Litem, attorneys, and other referring parties may request Specialized Therapeutic Services from Elevating Trauma to Trust. All services are delivered through the Attachment Code Breaker™ lens with the goal of moving children and families from Snapped → Shifted → Solid™.

Who May Make a Referral

- Parents and legal caregivers (biological, adoptive, foster, kinship)
- School personnel, ESE staff, and educators
- Case managers, child-welfare professionals, and Guardians ad Litem
- Attorneys, courts, and forensic professionals seeking expert services
- Other licensed clinicians or agencies requesting consultation or specialized assessment
- Professionals seeking SNAP → SOLID Training or parenting classes for groups

Services Available for Referral

Individual/Family Therapy • Group Therapy • Therapeutic Behavioral On-Site Services (TBOS) • In-Depth Assessment • CFARS (ages 5–17) • FARS (ages 18+) • Specialized Attachment Bonding & Reactive Attachment Disorder Assessments • Expert Witness Testimony • SNAP → SOLID Training • Attachment-Focused Parenting Classes • Trauma-Focused Parenting Classes

Step-by-Step Referral Process

Step 1: Initial Contact

Call the office at (863) 583-4766 or text/mobile at (863) 899-2162. You may also email DrRAD@DrRADTheAttachmentCodeBreaker.com. Briefly state that you wish to make a referral for specialized therapeutic services and identify the primary service needed (e.g., therapy, TBOS, assessment, training, expert witness).

Step 2: Provide Basic Referral Information

Be prepared to share the following (do not send protected health information via unsecured email until a secure method is provided):

- Full name and date of birth of the child or client
- Name and contact information of the legal guardian or referring party
- Current living situation (home, foster, adoptive, kinship, residential)
- Brief description of concerns (attachment difficulties, trauma history, behavioral challenges, school issues, court involvement)
- Specific service(s) requested
- Insurance or funding information if known (Medicaid, private insurance, self-pay, agency contract)
- Any court orders, safety plans, or time-sensitive deadlines

Step 3: Consent and Authorization

A parent or legal guardian must provide written consent before clinical services begin. For professional referrals involving protected information, appropriate releases of information will be required. Expert witness and training referrals follow separate engagement agreements.

Step 4: Intake Review and Scheduling

Once contact is made, the practice will review the referral for clinical appropriateness and availability. You will be contacted to schedule an initial consultation, assessment appointment, or training date. Response time is typically within 1–2 business days for non-emergency referrals.

Step 5: Next Steps After Acceptance

If the referral is accepted, you will receive confirmation of the service, any required paperwork, and the scheduled appointment or training details. For TBOS or intensive services, additional eligibility criteria and treatment planning steps will be explained. For assessments (CFARS, FARS, specialized attachment), the assessment process and reporting timeline will be outlined.

Important Notes

- Please do not send Protected Health Information (PHI) via standard email. Secure channels will be provided after initial contact.
- Emergencies or safety crises should be directed to 911 or local emergency services. This practice is not an emergency crisis response service.
- Referrals for training, parenting classes, or expert witness services may follow a slightly different process focused on dates, audience, and engagement terms.
- All clinical work remains aligned with the Snapped → Shifted → Solid™ framework and prioritizes relational repair over Band-Aid behavioral approaches.

To begin a referral, call (863) 583-4766, text (863) 899-2162, or email DrRAD@DrRADTheAttachmentCodeBreaker.com. We look forward to partnering with you to elevate trauma to trust.

Crack it. Shift it. Own it.

All Glory to God